

MANAGERIAL ENHANCEMENT PROGRAMME

Managers today have to be self-directed performers and with the right attitude for learning can ultimately deliver high quality work that will a difference in the organisation. The basic fundamentals of a good manager should be ingrained in them before they can perform with excellence in their job function.

COURSE OBJECTIVE

This program has been created to enhance the managerial skills of both existing and newly appointed managers. You will learn to become excellent managers and understand that good managers are not born but are made.

LEARNING OUTCOMES

- Discover your communication style at work
- Analyze your leadership abilities
- Change mindset to become more proactive and assertive
- The truth of performance evaluation
- Managing your boss
- Stress Management
- Effective people management

METHODOLOGY

This program is conducted in a highly interactive manner where it enables the participants to have experiential learning throughout the training session. All the modules include one or more of the following methodology:

- Group work
- Case study related to the organization
- Lecture
- Role play
- Presentations
- Self-analysis
- Exercises

COURSE OUTLINE

Working As A Team	
Roles & Responsibilities of Managers	How To Work Well With The Boss
Identifying Your Staff Core Competencies	Stress Management
Understanding Attitude of People	Coaching/Counselling
Analyze Your Leadership Style	
Characterizing Your Work Style	Facilitator Sajni Dharamdass

Duration : 2 days